



The Sacrament of Baptism

BEFORE FILLING IN THE ATTACHED WHITE BAPTISM PREPARATION FORM

Step 1. After Mass please introduce yourself to one of our priests.

Step 2. Priest will give you a Baptism form to take home and complete.

Step 3. Kindly bring the form into the office, Tuesday - Friday 9am - 4pm.

Step 4. Kindly provide a copy of the Birth Certificate of the person to be Baptised.

Step 5. Then the office can make/confirm your Baptism time and date.

Step 6. *The Baptism Preparation is a prerequisite to a Baptism at OLM.*

A booking will then be made for the Baptism Preparation Evening.

Step 7. At the Baptism Preparation Evening make sure you check your form thoroughly.

A Baptism Certificate will be produced using the information you give on the white form.

A COPY OF THE BIRTH CERTIFICATE MUST BE PROVIDED AT THE TIME OF BOOKING.

A **commemorative Baptism Certificate** will be issued on the day of the Baptism at no additional charge if:

- **ALL** the information on the form is completed in full and correct

AND

- the writing is legible (please use a ball point pen and plain block printing)

OR

- An extra charge will apply and the commemorative certificate will then need to be collected from the parish office once the information is verified/received by office staff.

BAPTISM CHECKLIST

| DAY / DATE | DETAILS |
|--|--|
| Thursday Preparation (Held every 2nd Thursday) | Baptism Preparation Meeting in the church at 7.30pm for parents and godparents. Booking essential: Book when you come into the parish office. White form to be returned to the parish office as soon as possible. |
| Office Requirements | A copy of the birth certificate of the person to be Baptised must be provided. The parish office is open Tuesday to Friday from 9am to 4pm. Phone 9307 2776. Numbers are limited for Baptism times available so the office must confirm your booking. |
| Sunday | Baptisms take place on Sundays at 11.30am unless advised otherwise. Baptisms on days/ times other than this will incur a \$200 fee which is to be handed in with the completed Baptism form. Families will be required to contact one of our Priests prior to booking the Baptism to check their availability for the day/time requested. Please bring: 1. A Baptism Candle. Available from: - Gattos Christian Shop, 108 Wanneroo Rd, Yokine. - Our religious goods stall: open after Masses - has a limited selection. - Buy one and decorate with ribbon, name, date of Baptism and a suitable symbol. 2. A white garment to be worn by the child. Examples: - a white christening gown for a baby - a white dress for a girl or a white shirt for a boy - or a white garment e.g. a shawl to be placed on the child during the ceremony 3. Donation. Kindly hand in at the information evening or give to the priest after the Baptism. Many thanks. |
| Contact Details | Priest contact details: https://whitfordcatholicparish.net/priests Parish Office: 9307 2776 Email: whitford@perthcatholic.org.au |

OUR LADY OF THE MISSION BAPTISM INFORMATION FORM

Complete sections 1-4.

| | | |
|--|---|---|
| Preparation Date ____ / ____ / ____ | Thursday preparation completed <input type="checkbox"/> YES <input type="checkbox"/> NO | <input type="checkbox"/> Copy of birth certificate attached |
| | <input type="checkbox"/> Child preparation <input type="checkbox"/> Sacrament coordinator advised | <input type="checkbox"/> Use details for register & data base if different from this information form |

SECTION 1: CHILD'S DETAILS

| | | |
|---|-------------------------------------|---|
| Surname | Given name/s | |
| Gender (<i>tick box</i>) <input type="checkbox"/> Male <input type="checkbox"/> Female | Date of birth ____ / ____ / ____ | Suburb of birth (<i>location of hospital</i>) |

SECTION 2: HOME ADDRESS

| | | |
|-----------------|--------|----------------------------------|
| Number & street | Suburb | Postcode |
| Home phone | Mobile | Alternate contact: name & number |

SECTION 3: PARENTS DETAILS

| | | |
|--|----------------------|----------|
| Father's name (<i>include middle name</i>) | Religion | |
| Mother's name (<i>include middle name</i>) | Mother's maiden name | Religion |

SECTION 4: GODPARENTS DETAILS

At least ONE Godparent must be Catholic. A child can be a Godparent if they have received the Sacrament of Confirmation.

| | | | |
|---|----------|---|----------|
| Godparent's name (<i>include middle name</i>) | Religion | Godparent's name (<i>include middle name</i>) | Religion |
| Godparent's name (<i>include middle name</i>) | Religion | Godparent's name (<i>include middle name</i>) | Religion |

OFFICE USE

| | | |
|--|---|----------------------------|
| Baptism: Date: Priest initials: Time: | <input type="checkbox"/> Commemorative Certificate <input type="checkbox"/> Entered in Baptism Register <input type="checkbox"/> Entered on parish census <input type="checkbox"/> Entered on Baptism Census <input type="checkbox"/> Information in register / data base different from Baptism information form | Book #: Register #: |
|--|---|----------------------------|

Our Lady of the Mission Whitford Parish adheres to the Privacy Act, 1988, as amended and the Privacy (Amendments) Act, 2000. The purpose of the information being collected is to enable the administration and recording of the sacraments and further pastoral support. In some cases the information is required to be passed on to the parish of Baptism or residence. To view or obtain a copy of our privacy policy or to seek access to personal information, please contact the parish office, 270 Camberwarra Drive, Craigie, WA 6025. Telephone (08) 9307 2776.